Federal Parent Locator Service

Intergovernmental Referral Guide

State Profile Guidance

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Administration for Children and Families
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1. STATE PROFILE GUIDANCE QUESTIONS AND ANSWER DESCRIPTIONS

This document provides a list of questions for the State Profile and guidance for answering each question.

CHART 1-1: SECTION A: GENERAL/STATE-AT-A-GLANCE		
Question Number	Question Displayed	Answer Description
A1	What is your state's program administration/operation type (state administered/state operated, state administered/county operated or a combination)?	This indicates how a state administers and operates its child support enforcement program. The administration and operation may be: • Program administered by the state with offices operated by the state, • Program administered by the state with offices operated by the counties or • Program administered by the state with offices operated by both the state and counties.
A2	How many local IV-D offices are in your state (excluding agencies with cooperative agreements)?	This provides the number of offices within the state that provide IV-D services, but excludes agencies with cooperative agreements to assist with the provision of IV-D services.
A3	With what types of agencies do you have cooperative agreements?	This is a list of the types of agencies with which a state IV-D office has cooperative agreements to assist with the provision of IV-D services.
A4	Does your state have statutes that set forth the attorney-client relationship between the state's attorney and the agency only?	This indicates if a state has statutes that set forth the relationship between the state's attorney and the IV-D agency.
A4.1	If yes, what is the statutory citation?	This provides the state's statutory citation for question A4.
A4.2	Did your state have the states' bar counsel issue an opinion setting the attorney-client relationship?	This indicates if a state's bar counsel issued an opinion setting the attorney-client relationship.

CHART 1-1: SECTION A: GENERAL/STATE-AT-A-GLANCE		
Question Number	Question Displayed	Answer Description
A4.3	If yes, please explain.	If the answer to question A4.2 is Yes, this field provides additional information.

CHART 1-2: SECTION B: UIFSA		
Question Number	Question Displayed	Answer Description
B1	What is the enactment date of your state's Uniform Interstate Family Support Act (UIFSA)?	This is the date that your state enacted a UIFSA. This may or may not be the same date as the date the UIFSA became effective.
B2	What is the effective date of your state's UIFSA?	This is the date a state's UIFSA became effective. This may or may not be the same date as the date the UIFSA act was enacted.
B3	What is the statutory citation for your state's UIFSA?	This provides the state's statutory citation for its UIFSA.
B4	What version of UIFSA has your state implemented (i.e., the 1996 or 2001 version)?	This indicates what version of UIFSA is currently being implemented in your state.
B4.1	If your state has implemented the 2001 version, when was it implemented?	This indicates the date your state implemented version 2001.
B5	How many copies/sets of documents are needed when an intergovernmental case is referred?	This field is optional and a state may provide additional information regarding its UIFSA in this field.

CHART 1-3: SECTION C: RECIPROCITY		
Question Number	Question Displayed	Answer Description
C1	With what foreign countries does your state reciprocate?	This lists the foreign countries with which a state has established reciprocity for child support enforcement.
C1.1	Does your state exercise its option to receive Federal Funding Participation (FFP) for enforcement of spousal only orders for foreign reciprocating countries?	This indicates if your state exercises its option to receive FFP for enforcement of spousal only orders for foreign reciprocating countries.
C1.2	If yes, please explain.	If the answer to question C1.1 is Yes, this field provides additional information about your procedure.
C2	Has your state established reciprocity with any tribal courts?	This indicates if a state has established reciprocity for child support enforcement with any Native American tribal courts.
C2.1	If yes, list the tribes and identify services provided, if less than full services.	If the answer to question C2 is Yes, this answer is a list of the Native American tribal courts with which a state has established reciprocity for child support enforcement and identifies the specific services under the reciprocity agreement, if they are less than full service.

CHART 1-4: SECTION D: AGE OF MAJORITY		
Question Number	Question Displayed	Answer Description
D1	What is the age of majority in your state?	This is the age at which a child is considered to have reached majority.
D2	What is the statutory citation for the age of majority?	This provides the statutory citation that defines the age of majority for the state.
D3	If not addressed in the order, at what age is child support automatically terminated as a matter of state law? Qualify, if necessary.	This indicates at what age child support automatically terminates as a matter of state law and any qualifying information.
D4	Does the date of the order impact what law is applied?	This indicates if the date of the order determines which law is applied when automatically terminating child support.
D4.1	If yes, please explain.	If the answer to question D4 is Yes, this field provides the impact the date of the order has on automatic termination of child support.
D5	Does child support end if the child leaves the household but does not emancipate?	This indicates if child support automatically terminates when a child leaves the home, but does not emancipate.
D5.1	Optional comments regarding emancipation.	This field contains optional information about the state's emancipation policy.
D6	Does your state allow support to be paid beyond the age of majority under any circumstances (e.g., the child is handicapped or in college)?	This indicates if a state allows child support to be paid beyond the age of majority.

CHART 1-4: SECTION D: AGE OF MAJORITY		
Question Number	Question Displayed	Answer Description
D6.1	If yes, please explain.	If the answer to question D6 is Yes, this explains the circumstances under which child support may be paid beyond the age of majority.
D7	Does your state automatically reduce current support owed for remaining children after one of the children in an order reaches the age of majority or otherwise emancipates?	This indicates if a state automatically reduces current support owed for remaining children after one of the children in an order reaches the age of majority or otherwise emancipates.
D7.1	If yes, please describe the procedure.	If the answer to D7 is Yes, this explains the procedure.

CHART 1-5: SECTION E: STATUTE OF LIMITATIONS		
Question Number	Question Displayed	Answer Description
E1	What is your state's statute of limitations for collection of past-due support?	This describes a state's statute of limitations for collecting past-due child support.
E2	What is your state's statute of limitations for paternity establishment?	This describes a state's statute of limitations for establishing paternity.
E3	Is dormancy revival/renewal possible?	This indicates if dormancy revival/renewal is possible within the state.
E3.1	If yes, please explain the circumstances when possible and the length of time possible.	If the answer to question E3 is Yes, this describes the circumstance when dormancy revival/renewal is possible within the state and the length of time the revival/renewal is possible.

CHART 1-6: SECTION F: SUPPORT DETAILS		
Question Number	Question Displayed	Answer Description
F1	What guideline type or method does your state use to calculate child support (e.g., Shared Income Model, Percentage of Income Model, Melson Formula)?	This describes the guideline type or method that a state uses to calculate the child support amount.
F2	Does your state charge interest on missed arrears?	This indicates if a state charges interest on missed arrears.
F2.1	If yes, please indicate the amount of interest charged and any related conditions.	If the answer to question F2 is Yes, this describes the amount of interest the state charges on missed payments and any conditions that relate to charging the interest.
F3	Does your state charge interest on retroactive support?	This indicates if a state charges interest on retroactive support.
F3.1	If yes, please indicate the amount of interest charged and any related conditions.	If the answer to question F3 is Yes, this describes the amount of interest the state charges on retroactive support and any conditions that relate to charging the interest.
F4	Does your state charge interest on adjudicated arrears?	This indicates if a state charges interest on adjudicated arrears.
F4.1	If yes, please indicate the amount of interest charged and any related conditions.	If the answer to question F4 is Yes, this describes the amount of interest the state charges on adjudicated arrears and any conditions that relate to charging the interest.
F5	Will your state enforce a medical debt for 50% of the uninsured portion of a medical bill?	This indicates if a state enforces a medical debt for 50% of the uninsured portion of a medical bill.

CHART 1-6: SECTION F: SUPPORT DETAILS		
Question Number	Question Displayed	Answer Description
F5.1	If yes, under what circumstances?	If the answer to question F5 is Yes, this describes the circumstances under which a state enforces a medical debt for 50% of the uninsured portion of a medical bill.
F6	Does your state elect to recover costs or charge fees in your IV-D state plan?	This indicates if a state has elected in its IV-D state plan to recover costs from or charge fees to an obligor or obligee.
F6.1	If yes, what costs are recovered from/fees charged to the obligee?	If the answer to question F6 is Yes, this describes the costs or fees charged to the obligee.
F6.2	If yes, what costs are recovered from fees charged to the obligor?	If the answer to question F6 is Yes, this indicates costs recovered from fees charged to the obligor.
F7	Does your state recover costs on behalf of the initiating state?	This indicates if a state recovers costs on behalf of the initiating state.
F7.1	Optional comments regarding recovery of initiating state's fees.	This field is optional and a state may provide additional information regarding their recovery of fees for an initiating state.
F8	Please provide a statutory citation for your state's long-arm statute to establish and/or enforce child support.	This is a state's statutory citation for long-arm establishment and/or enforcement of child support.
F9	Does your state establish, enforce or modify spousal maintenance orders?	This indicates if a state establishes, enforces or modifies a spousal maintenance order.
F9.1	If yes, under what circumstances?	If the answer to question F9 is Yes, this provides the circumstances under which a state establishes, enforces or modifies a spousal maintenance order.

CHART 1-6: SECTION F: SUPPORT DETAILS		
Question Number	Question Displayed	Answer Description
F10	Does your state require the initiating state to include information about the new spouse or partner upon a request for establishment or modification (See General Testimony, ATT 00-11)?	This indicates if a state requires an initiating state to provide information about the new spouse or partner upon a request for establishment or modification of an order.
F10.1	Optional comments regarding required information on spouse or partner.	This field is optional and a state may provide additional information regarding the information an initiating state must provide about the new spouse or partner upon request for establishment or modification of an order.
F11	How does your state impose and collect the mandatory annual fee applicable to IV-D cases for individuals who have never received IV-A assistance?	This describes how your state imposes and collects the mandatory annual fee applicable to IV-D cases for individuals who have never received IV-A assistance.
F11.1	Does your state collect the fee by retaining the support collected on behalf of the individual (but not the first $500 collected)?	This indicates if your state collects the fee by retaining the support collected on behalf of the individual (but not the first $500 collected).
F11.2	Does your state collect the fee from the individual applying for IV-D services?	This indicates if your state collects the fee from the individual applying for IV-D services.
F11.3	Does your state collect the fee from the absent parent?	This indicates if your state collects the fee from the absent parent.
F11.4	Does your state pay the fee out of its own funds?	This indicates if your state pays the fee out of its own funds.
F12	When will your state implement the required DRA limited-assignment provision?	This indicates when your state plans to implement the required DRA limited-assignment provision.

CHART 1-6: SECTION F: SUPPORT DETAILS		
Question Number	Question Displayed	Answer Description
F13	Will your state pass through (and disregard for TANF eligibility purposes) the excepted portion to families in current assistance cases?	This indicates if your state will pass through the excepted portion to families in current assistance cases.
F13.1	If yes, provide the date.	If the answer to question F13 is Yes, this answer should provide the date your state will pass through the excepted portion to families in current assistance cases.
F14	Will your state participate in the pass-through in former assistance cases?	This indicates if your state will participate in the pass-through in former assistance cases.
F14.1	If yes, provide the date.	If the answer to question F14 is Yes, this answer should indicate the date your state will participate in the pass through in former assistance cases.
F15	Will your state discontinue eligible assignments under the DRA of 2005?	This indicates if your state will discontinue the eligible assignments under the DRA of 2005.
F15.1	If yes, list the eligible assignments your state would discontinue.	If the answer to question F15 is Yes, this provides a list of eligible assignments your state would discontinue.
F15.2	When will your state discontinue each type of assignment?	This indicates the date your state will discontinue each type of assignment.
F16	Will your state follow PRWORA distribution ordering rules or DRA distribution ordering rules in Former Assistance cases?	This indicates if your state will follow PRWORA distribution ordering rules or DRA distribution ordering rules in Former Assistance cases.

CHART 1-6: SECTION F: SUPPORT DETAILS		
Question Number	Question Displayed	Answer Description
F17	What are your state's requirements to redirect payments from the court-order payee when a child on the order is receiving TANF with a different payee?	This indicates your state's requirements to redirect payments from the court-order payee when a child on the order is receiving TANF with a different payee.
F17.1	What are your state's requirements to redirect payments from the court-order payee when a child on the order is receiving Medicaid-only with a different payee?	This indicates your state's requirements to redirect payments from the court-order payee when a child on the order is receiving Medicaid-only with a different payee.
F17.2	What are your state's requirements to redirect payments from the court-order payee when a child on the order is with a different payee and not receiving TANF or Medicaid only?	This indicates your state's requirements to redirect payments from the court-order payee when a child on the order is with a different payee and not receiving TANF or Medicaid only.
F17.3	How does your state collect the $25.00 annual fee on never-TANF cases?	This describes how your state collects the $25.00 annual fee on never-TANF cases.

CHART 1-7: SECTION G: INCOME WITHHOLDING		
Question Number	Question Displayed	Answer Description
G1	What term(s) does your state use to refer to income withholding (e.g., wage withholding)?	This indicates the word or phrase a state uses to refer to the withholding of income.
G2	What specific sources of income are not subject to withholding?	This indicates the types of income from which a state cannot withhold.
G3	Does your state have any limits on income withholding in addition to the Consumer Credit Protection Act (CCPA) limits?	This indicates if your state has limits on the amount of income that can be withheld in addition to the limits established by the CCPA.
G3.1	If yes, what are those limits?	If the answer to question G3 is Yes, this describes the limits on the amount of income that can be withheld in addition to the limits established by the CCPA.
G4	What is the allowable fee per pay period for processing income-withholding payments?	This describes the fee an employer can charge per pay period for withholding income.
G5	After receiving an income-withholding order or notice, what is the date by which the employer is required to implement income withholding?	This indicates the number of days in which an employer is required to implement income withholding after receiving the income-withholding order.
G6	What is the date by which an employer must remit amounts withheld from an employee's pay?	This indicates the number of days from withholding income from an employee's pay by which an employer must remit the amounts withheld.
G7	What are your state's procedures for sanctioning employers for not implementing income withholding?	This outlines the procedures that a state uses for sanctioning an employer for failure to implement an income-withholding order.

CHART 1-7: SECTION G: INCOME WITHHOLDING		
Question Number	Question Displayed	Answer Description
G8	What is the penalty to an employer for failure to remit payments withheld?	This outlines the penalty that a state imposes on an employer for failure to remit withheld income.
G9	Does your state allow direct income withholding of UI benefits across state lines?	This indicates if a state allows another state to issue an income-withholding order for UI benefits.
G9.1	Please explain your process for receiving direct withholding orders across state lines.	If the answer to question G9 is Yes, this lists the name and address for the contact who will receive the direct income-withholding order.
G9.2	What documents are required to intercept Unemployment Insurance Benefits?	This field is optional and a state may provide additional information regarding the direct withholding of UI benefits.
G10	Does your state allow direct income withholding of workers' compensation (WC) benefits across state lines?	This indicates if a state allows another state to issue an income-withholding order for WC benefits.
G10.1	Optional comments regarding direct withholding of WC benefits across state lines.	This field is optional and a state may provide additional information regarding the direct withholding of WC benefits across state lines.
G11	How does an obligor contest income withholding in your state?	This outlines the process within the state that an obligor must follow to contest income withholding.
G12	When the obligor has more than one claim for child support against his/her income, indicate your state's priority scheme for income-withholding orders (e.g., employer should allocate available amount for withholding equally among all orders or prorate available amount across orders).	This describes the priority scheme an employer must follow when the employer receives more than one income-withholding order for child support for an individual employee.

CHART 1-7: SECTION G: INCOME WITHHOLDING		
Question Number	Question Displayed	Answer Description
G12.1	If an employer in your state receives more than one income-withholding order for child support from other states, can the employer request your assistance?	This indicates if a state provides assistance to an employer if the employer receives more than one income-withholding order for child support from other states.
G12.2	If assistance is not available, explain how employers should proceed. Please provide a citation for the state law that governs how they should proceed.	If a state does not provide assistance to an employer if the employer receives more than one income-withholding order for child support from other states, this outlines how the employer should proceed and provides the statutory citation for how the employer should proceed.
G13	Does your state require any mandatory deductions, such as union dues, medical insurance premiums, etc., to arrive at net pay from gross pay when calculating disposable income for child support purposes?	This indicates if a state requires any mandatory deductions when calculating disposable income for child support purposes.
G14	When does your state require the employer to send notice of an employee's termination?	This describes when your state requires the employer to send notice of an employee's termination.
G15	How long should an employer retain the income-withholding orders (IWO) after termination of an employee, in anticipation of reinstating the withholding should the employee be rehired?	This indicates how long an employer retains the IWO after termination of an employee.
G16	Does your state charge any fees to the obligor that the employer is required to withhold and remit to the state?	This indicates if a state charges any fees to the obligor that the employer is required to withhold and remit to the state.

CHART 1-7: SECTION G: INCOME WITHHOLDING		
Question Number	Question Displayed	Answer Description
G17	Does your state offer an alternate web-based payment mechanism in addition to paper and EFT/EDI?	This indicates if a state offers an alternate web-based payment mechanism in addition to paper and EFT/EDI.
G18	Can a direct income-withholding order be sent to any of the following in your state: employer, financial institution (explain what institutions), bureau of workers' compensation or other income payer?	This indicates if your state can send a direct income-withholding order to employers, financial institutions, and bureau of workers' compensation. Explain which institutions.
G19	If there is insufficient income for an employer to withhold for both the total amount of child support and medical support, describe your state's prioritization between child support and medical support.	This provides information on your state's prioritization between child support and medical support when there is insufficient income to cover both.

CHART 1-8: SECTION H: PATERNITY		
Question Number	Question Displayed	Answer Description
H1	When your state enters an order establishing paternity, are issues of custody and visitation also addressed?	This indicates if a state addresses custody and visitation issues when entering an order establishing paternity.
H1.1	If yes, please explain.	If the answer to question H1 is Yes, this explains the circumstances under which the state addresses custody and visitation issues when entering an order establishing paternity.
H2	What is the percentage of probability for genetic testing that creates a rebuttable or conclusive presumption of paternity?	This is the state's percentage of probability for genetic testing that creates a rebuttable or conclusive presumption of paternity.
H3	Optional comments regarding legislation that makes paternity acknowledgments conclusive.	This field is optional and a state may provide additional information regarding legislation that makes paternity acknowledgments conclusive.
H4	What is the effective date of the state law that makes paternity acknowledgments conclusive?	This is the date that a state's law making paternity acknowledgments conclusive became effective.
H4.1	Were acknowledgments prior to that effective date rebuttable?	This indicates if paternity acknowledgments prior to the date in question H4 are rebuttable.
H4.2	Optional comments regarding paternity acknowledgments prior to that date.	This field is optional and a state may provide additional information regarding paternity acknowledgments prior to the date in question H4.
H5	Does marriage constitute a rebuttable presumption of paternity?	This indicates if marriage constitutes a rebuttable presumption of paternity.

CHART 1-8: SECTION H: PATERNITY		
Question Number	Question Displayed	Answer Description
H5.1	If yes, how is the presumption rebutted?	If the answer to question H5 is Yes, this describes how a presumption of paternity is rebutted if the parents are married.
H6	If the father's name is on the birth certificate and paternity has not been established by any other means, does this mean that paternity is conclusively determined?	This indicates if paternity is conclusive if the father's name is on the birth certificate.
H6.1	If no, briefly explain.	If the answer to H6 is No, this provides information regarding paternity not being conclusively determined if the father's name is on the birth certificate.
H7	Does your state have any other paternity-related presumptions?	This indicates if a state has any paternity-related presumptions other than those indicated in questions H5 and H6.
H7.1	If yes, briefly explain.	If the answer to question H7 is Yes, this describes any paternity-related presumptions other than those indicated in questions H5 and H6.
H8	Does your state have a putative fathers' registry?	This indicates if a state has a registry of putative fathers.
H8.1	If yes, what is the name of that entity?	If the answer to question H8 is Yes, this provides the name of the state's putative fathers' registry.
H9	Are there any fees for requesting searches, paternity documents and data from your state's bureau of vital statistics?	This indicates if a state charges fees to request searches, data and paternity documents from its bureau of vital statistics.
H9.1	If yes, please describe any circumstances under which these fees may be waived.	If the answer to question H9 is Yes, this describes circumstances under which the fees may be waived.

CHART 1-8: SECTION H: PATERNITY		
Question Number	Question Displayed	Answer Description
H10	Is common-law marriage recognized in your state?	This indicates if a state recognizes common-law marriage.
H10.1	If yes, briefly describe the standard that defines common-law marriage.	If the answer to question H10 is Yes, this describes the state's standard for common-law marriage.
H10.2	When did your current common-law standard go into effect?	This is the date that a state's common-law standard became effective.
H10.3	If there was a common-law standard in effect prior to your current standard, what was that standard and when did it go into effect?	This indicates if the state had a common-law standard prior to the date in H10.2, what the prior standard was and the date the prior standard became effective.
H11	When the custodial party and/or other witnesses are not able to appear in person for paternity hearings, what methods of testimony are acceptable (e.g., written, videotape, teleconferencing)?	This outlines the methods of testimony acceptable in the state when the custodial party and/or other witnesses are not able to appear in person for paternity hearings.
H12	Please give the statutory citation for your state's long-arm statute and list any special provisions.	This provides the statutory citation for the state's paternity long-arm statute and lists any special provisions of the citation.
H13	Does your state recover genetic testing costs for other states?	This indicates if a state recovers the cost of genetic testing for another state.
H13.1	If yes, please explain.	If the answer to question H13 is Yes, provide information regarding your state's recovery of genetic testing costs on behalf of another state.
H14	List any documents required to get the father's name on the birth certificate (e.g., is an acknowledgement of paternity needed)?	This provides a list of documents required to place the father's name on the birth certificate.

CHART 1-8: SECTION H: PATERNITY		
Question Number	Question Displayed	Answer Description
H15	What is the effective date of the state law that makes a father's name on the birth certificate a conclusive determination of paternity?	This indicates the effective date of the state law that makes a father's name on the birth certificate conclusive determination of paternity.
H16	If there is more than one child with the same custodial party and the same alleged father, should one set of documents be sent to your state (with a paternity affidavit for each child) or should a separate packet be sent for each child?	This indicates if a separate packet must be sent for each child if there is more than one child with the same custodial party and the same alleged father.

Note: [Opening and closing brackets] surrounding text signify changed material.

CHART 1-9: SECTION I: ORDER ESTABLISHMENT		
Question Number	Question Displayed	Answer Description
I1	Does your state use an administrative, judicial or a combined process to establish a support obligation?	This indicates if a state uses an administrative process, a judicial process or both to establish a support obligation.
I1.1	If your state can establish under both, under what circumstances would the administrative process be used?	This describes the circumstances under which a state uses the administrative process.
I1.2	Under what circumstances a judicial process would be used?	This describes the circumstances under which a state uses its judicial process
I1.3	If your state uses an administrative process, provide the statutory citations for your state's administrative procedures.	This provides the statutory citations for a state's administrative process.
I2	In setting support under your state's guidelines, whose income is considered in addition to the NCP's (e.g., new spouses or children)?	This indicates whose income is considered in addition to the NCP's when a state sets support under its guidelines.
I3	What criteria for rebutting your presumptive guidelines have been established in your state?	This describes the criteria for rebutting the presumptive guidelines within the state.
I4	Will your state establish support orders for prior periods?	This indicates if a state establishes a support order for prior periods.
I4.1	If yes, for what prior periods (e.g., birth of the child, date of separation, prenatal expenses, 5 years retroactive)?	If the answer to question I4 is Yes, this describes the prior periods for which a state establishes a support order.

CHART 1-9: SECTION I: ORDER ESTABLISHMENT		
Question Number	Question Displayed	Answer Description
I4.2	What information or documentation does your state require to proceed?	If the answer to question I4 is Yes, this describes the information or documentation that a state requires to establish an order for a prior period.
I4.3	Will your state allow a petition for support when the only issue is retroactive support?	This indicates if a state will allow petitions for support if the only issue is retroactive support.
I4.4	If there are limitations upon your state's ability to establish support for prior periods, please specify.	This outlines a state's limitations for establishing support for prior periods.
I5	What actions can your state perform using the administrative process? Does your state use an administrative process for paternity, establishment, modification and the enforcement of child support?	This indicates the actions a state can perform using the administrative process.
I6	What is your state's statutory authority for the administrative process?	This provides the state's statutory citation for the administrative process.
I7	Is there a local state law that allows an interstate administrative subpoena?	This indicates if there is a local state law that allows an interstate administrative subpoena.
I8	Does your state require that a custodial party (who is not one of the biological parents) have legal custody of a child before establishing an order for support for that child when public assistance is being expended?	This indicates if your state requires that a custodial party (who is not one to the biological parents) have legal custody of a child before establishing an order for support for that child when public assistance is being expended.

CHART 1-9: SECTION I: ORDER ESTABLISHMENT		
Question Number	Question Displayed	Answer Description
I9	Does your state require that a custodial party (who is not one of the biological parents) have legal custody of a child before establishing an order for support for that child when public assistance is not being expended?	This indicates if your state requires that a custodial party (who is not one of the biological parents) have legal custody of a child before establishing an order for support for that child when public assistance is not being expended.
I10	Does your state require that a custodial party (who is not one of the biological parents) have legal custody of a child before enforcing an order for support that was issued as the biological parents as the parties for nonpublic assistance cases?	This indicates if your state requires that a custodial party (who is not one of the biological parents) have legal custody of a child before enforcing an order for support that was issued as the biological parents as the parties for nonpublic assistance cases.
I11	When your state has issued an order that reserves support and now child support should be ordered, should the other state request an establishment or a modification action?	If your state has issued an order that reserves support and child support should be ordered, please indicate if the other state should request an establishment or a modification action.
I12	[When there is an existing support order between the parents of a child, and the child's residence changes from one parent to the other, does your state require that the new custodian obtain legal custody before a support order is modified or established?	This answers questions about whether your state requires that the new custodian obtain legal custody before a support order is modified or established if there is an existing support order between the parents of a child and the child's residence changes from one parent to the other.]
I13	[When there is an existing support order between the parents of a child, and the child's residence changes from one parent to the other, does your state require that the new custodian obtain legal custody before support can be redirected to the new payee?	This answers questions about whether your state requires that the new custodian obtain legal custody before support can be redirected to the new payee if there is an existing support order between the parents of a child and the child's residence changes from one parent to the other.]

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J1	Indicate whether your state has the following enforcement remedies available. Also indicate what procedures are available (i.e., judicial, administrative or both).	This statement indicates the state enforcement methods in regards to income tax refunds.
J1.1	Are your state income tax refund procedures judicial, administrative or both?	If the answer to question J1 is Yes, this indicates if the method for intercepting state income tax refunds is judicial, administrative or both.
J2	Is the lien process in your state judicial, administrative or both?	This indicates if the lien process is judicial, administrative or both.
J2.1	What are the trigger criteria for filing a lien?	This is a list of the criteria that a state follows to file a lien.
J2.2	Where are your state liens filed?	Are liens filed where real property or personal property is located?
J2.3	Does your state charge a fee for filing a lien?	This indicates if a state charges other states a fee to file a lien.
J2.4	If yes, please indicate the amount.	If the answer to question J2.3 is Yes, this indicates the fee amount.
J3	Does your state enforce property seizure and sale?	This indicates if a state uses property seizure and sale as an enforcement method.
J3.1	Are the property seizure and sale procedures judicial, administrative or both?	If the answer to question J3 is Yes, this indicates if the method of seizing and selling property is judicial, administrative or both.
J4	Are the MSFIDM Freeze and Seize procedures in your state judicial, administrative or both?	This indicates if the MSFIDM Freeze and Seize is judicial, administrative or both.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J4.1	When must a NCP receive notice that a MSFIDM Freeze and Seize action is an enforcement remedy and may be used by the state to collect delinquent child support?	This describes when the NCP is notified of the MSFIDM Freeze and Seize enforcement remedy.
J4.2	Does your state's income-withholding definition include amounts in financial institutions?	This indicates if the state's income-withholding definition includes amounts in financial institutions.
J4.3	Does a new notice have to be sent when intent to Freeze and Seize is sent?	This indicates if a new notice has to be sent when intent to Freeze and Seize is sent.
J4.3.1	If yes, who notifies the NCP, the state or the financial institution?	If the answer to question J4.3 is Yes, this indicates who notifies the NCP, the state or the financial institution.
J5	What are the time frames if a new notice of intent to Freeze and Seize must be sent?	This indicates the time frame for sending a new notice of intent to Freeze and Seize.
J5.1	What are the criteria that must be met to deem an obligor eligible for Freeze and Seize action in your state?	This describes the criteria that must be met to deem an obligor eligible for Freeze and Seize action.
J5.2	What is the minimum dollar amount that the obligor must be delinquent prior to becoming eligible for asset seizure?	This indicates the minimum dollar amount that that obligor must be delinquent prior issuing a Freeze and Seize action.
J5.3	Is there a specified amount of time for the obligor to be delinquent prior to proceeding with Freeze and Seize?	This indicates if there is a specified amount of time for the obligor to be delinquent prior to proceeding with Freeze and Seize actions.
J5.3.1	If yes, please provide the time frame.	If the answer to question J5.3 is Yes, provide the time frame.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J5.4	Are only a certain percentage of the obligor's financial assets eligible for Freeze and Seize?	This indicates if a state uses a certain percentage of the obligor's financial assets for Freeze and Seize.
J5.4.1	If yes, please provide the percentage.	If the answer to question J5.4 is Yes, provide the percentage.
J5.4.2	Is the percentage different for joint accounts?	This indicates if the percentage is different for joint accounts.
J5.4.3	If yes, please define.	If the answer to question J5.4.2 is Yes, define the difference.
J5.5	Does your state require that a minimum amount of money must be in a financial account for the funds to be eligible for Freeze and Seize action? If so, please provide the amount.	This indicates if your state requires that a minimum amount of money must be in a financial account for the funds to be eligible for Freeze and Seize action and what that amount is.
J5.6	Who is responsible for applying the minimum amount, your state or the financial institution?	This indicates who is responsible for applying the minimum amount, your state or the financial institution.
J5.7	How long do the obligor and/or other account holders have to contact your state child support enforcement agency and/or court to challenge the Freeze and Seize action?	This indicates how long the obligor and/or other account holders have to contact your state child support enforcement agency and/or court to challenge the Freeze and Seize action.
J5.8	If state law and/or policy allow for a second contest to a Freeze and Seize action, how long do the obligor and/or joint account holder have to contact your state child support agency or court to challenge the Freeze and Seize action?	This indicates if state law and/or policy allow for a second contest to a Freeze and Seize action and how long the obligor and/or joint account holder has to contact a state child support agency or court to challenge the Freeze and Seize action.
J5.9	On what basis can an obligor and/or other account holder challenge/contest a Freeze and Seize action?	This indicates on what basis an obligor and/or other account holder can challenge/contest a Freeze and Seize action.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J5.10	Is your state's complaint review process judicial, administrative or both?	This indicates if the complaint review process for the state is judicial, administrative or both.
J5.11	What are your state's penalties for incorrect seizures?	This describes a state's penalties for incorrect seizures.
J5.12	Is the second challenge administrative, judicial or both?	This indicates if the second challenge is administrative, judicial or both.
J5.13	What is your state's appeal time frame, unique appeal requirements and recourse for non-debtor accounts?	This describes a state's appeal time frame, unique appeal requirements and recourse for non-debtor accounts.
J5.14	Is the Freeze and Seize operation in your state centralized or automated?	This indicates if the Freeze and Seize operation in your state is centralized or automated.
J5.15	Are there additional Freeze and Seize requirements or limitations not otherwise noted in this profile?	This describes additional Freeze and Seize requirements or limitations.
J5.16	Does your state have procedures in place to liquidate non-liquid assets (e.g., stocks, bonds, etc)?	This indicates if a state has procedures in place to liquidate non-liquid assets (e.g., stocks, bonds, etc).
J5.16.1	If yes, please provide the state authority and the procedures financial institutions should follow to liquidate non-liquid assets.	If the answer to question J5.16 is Yes, then indicate the process.
J5.17	Does your state law/policy instruct the financial institution or state to hold the frozen assets during the challenge/appeal time frame and/or freeze period?	This indicates if state law/policy instructs the financial institution or state to hold the frozen assets during the challenge/appeal time frame and/or freeze period.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J5.18	How long does the financial institution have to send the obligor's assets to your state child support enforcement agency?	This indicates how long the financial institution has to send the obligor's assets to your state child support enforcement agency.
J6	Does your state withhold state funds or benefits?	This indicates if a state withholds state funds or benefits as an enforcement method.
J6.1	If yes, is the method of withholding state benefits judicial, administrative or both?	If the answer to question J6 is Yes, this indicates if the method for withholding state funds or benefits is judicial, administrative or both.
J7	Please describe any other administrative enforcement procedures your state may have.	This describes other administrative enforcement procedures a state may have.
J8	Please describe any other judicial enforcement procedures your state may have.	This describes other judicial enforcement procedures a state may have.
J9	If your state has established specific procedures for registering administrative liens, what are the procedures that another state must follow?	This outlines the specific procedures that another state must follow for registering administrative liens.
J10	Which of your state's enforcement remedies are available without registration?	This is a list of the enforcement remedies that are available without registration of another state's order.
J11	Describe your state's registration and enforcement procedures.	This describes a state's procedure for registering and enforcing another state's order.
J12	After registration, describe additional judicial procedures required, if any, to enforce a support order.	This describes any additional judicial procedures that are required after registration for enforcing another state's order.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J13	Has your state adopted the Uniform Enforcement of Foreign Judgments Act (UEFJA)?	This indicates if a state has adopted the UEFJA.
J13.1	If yes, please provide the statutory citation.	If the answer to question J13 is Yes, this provides the statutory citation for a state's adoption of UEFJA.
J14	Does your state's law require financial institutions doing business in your state to accept Freeze and Seize actions directly from other states?	This indicates whether the state's law requires financial institutions doing business in your state to accept Freeze and Seize actions directly from other states.
J14.1	If no, then describe the process for a Freeze and Seize action from another state's IV-D agency (e.g., a Transmittal #3, Transmittal #1) and list additional documentation required.	If the answer to question J14 is No, describe the process for a Freeze and Seize action from another state's IV-D agency.
J15	Does your state use credit bureau reporting as an enforcement method?	This indicates if a state uses credit bureau reporting as an enforcement method.
J16	Provide the credit bureaus to which your state reports an obligor's child support information?	This is a list of credit bureaus to which your state reports an obligor's child support information.
J17	Is the method for credit bureau reporting judicial, administrative or both?	This indicates if the method for credit bureau reporting is judicial, administrative or both.
J18	In an interstate case, does your state report an obligor's child support information to credit bureaus when it is the initiating state, the responding state or both?	This indicates in an interstate case, if a state reports an obligor's child support information to credit bureaus when it is the initiating state, the responding state or both.

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J19	What are your state's criteria for reporting an obligor's child support information to credit bureaus?	This describes the criteria for reporting an obligor's child support information to the credit bureaus.
J20	[These questions describe state procedures for Automated Administrative Enforcement in Interstate Cases (AEI). Refer to OCSE-AT-08-06 for additional information about AEI.	This statement indicates and describes state procedures for Automated Administrative Enforcement in Interstate Cases.]
J21	[What data matches with financial institutions and other entities (and the seizure of such assets) are available through AEI in your state? (Examples may include liens and levies, MSFIDM, FIDM, state benefits (lump sum), state lottery, state income tax, etc.)	This describes the data matches with financial institutions and other entities (and the seizure of such assets) are available through AEI in your state? (Examples may include liens and levies, MSFIDM, FIDM, state benefits (lump sum), state lottery, state income tax, etc.)]
J22	[What documentation does your state require to proceed with an AEI request?	This indicates what documentation your state requires to proceed with an AEI request.]
J23	[List the mandatory data elements needed by your state to process AEI requests.	This indicates the mandatory data elements needed by your state to process AEI requests.]
J24	[List the additional data elements that would aid your state in processing AEI requests.	This indicates the additional data elements that would aid your state in processing AEI requests.]
J25	[How many copies/sets of documents does your state require with an AEI request?	This indicates how many copies/sets of documents your state requires with an AEI request.]

CHART 1-10: SECTION J: SUPPORT ENFORCEMENT		
Question Number	Question Displayed	Answer Description
J26	[What are the criteria that must be met to deem an obligor eligible for any AEI matches available in the state, aside from liens/levies and MSFIDM?	This describe what criteria that must be met to deem an obligor eligible for any AEI matches available in the state, aside from liens/levies and MSFIDM.]

Note: [Opening and closing brackets] surrounding text signify changed material.

CHART 1-11: SECTION K: MODIFICATION AND REVIEW/ADJUSTMENT		
Question Number	Question Displayed	Answer Description
K1	With what frequency are reviews conducted in IV-D cases (e.g., every year, every three years)?	This provides the frequency that a state conducts a review of an order in IV-D cases.
K2	On what basis are the reviews conducted (e.g., on request of the CP, NCP in non-TANF cases, automatically in TANF cases)?	This outlines the basis for conducting a review in IV-D cases.
K3	Briefly describe your state's modification procedure.	This describes the process that a state follows when modifying an order.
K4	What are your criteria for modification (e.g., $50 or 20% from present order)?	This lists the criteria that a state follows to modify an order.
K5	Which of the following criteria for demonstrating a change in circumstances apply, if any?	This indicates the criteria that demonstrate a change in circumstances for modifying an order.
K5.1	The earnings of the obligor have substantially increased or decreased.	This indicates if a substantial increase or decrease in the obligor's earnings demonstrates a change in circumstances for modifying an order.
K5.2	The earnings of the obligee have substantially increased or decreased.	This indicates if a substantial increase or decrease in the obligee's earnings demonstrates a change in circumstances for modifying an order.
K5.3	The needs of a party or the child(ren) have substantially increased or decreased.	This indicates if a substantial increase or decrease in the needs of the party or the child(ren) demonstrates a change in circumstances for modifying an order.

CHART 1-11: SECTION K: MODIFICATION AND REVIEW/ADJUSTMENT		
Question Number	Question Displayed	Answer Description
K5.4	The cost of living as measured by the Federal Bureau of Vital Statistics has changed.	This indicates if an increase or decrease in the cost of living demonstrates a change in circumstances for modifying an order.
K5.5	The child(ren) has extraordinary medical expenses not covered by insurance.	This indicates if the child(ren)'s extraordinary medical expenses not covered by insurance demonstrates a change in circumstances for modifying an order.
K5.6	There has been a substantial change in childcare expenses.	This indicates if a substantial change in childcare expenses demonstrates a change in circumstances for modifying an order.
K5.7	What other criteria does your state use for demonstrating a change in circumstances for modifying an order?	This describes any other criteria that a state may have that demonstrate a change in circumstances for modifying an order.
K6	Does your state have cost of living adjustments (COLAs)?	This indicates if a state adjusts orders for the cost of living.
K6.1	If yes, what index does your state use?	If the answer to question K6 is Yes, this indicates the index a state uses for adjusting an order for the cost of living.
K7	How does your state credit SSA disability to current and past-due support?	This indicates how a state credits SSA disability to current support and past-due support.
K8	Does your state abate support? For example, when the child is not living with the CP for more than 30 days and there has not been a change in custody or when the NCP is in prison, etc.	This indicates if a state abates child support.
K8.1	If yes, please explain the situation?	If the answer to question K8 is Yes, this explains situations for the state's abating support.

CHART 1-11: SECTION K: MODIFICATION AND REVIEW/ADJUSTMENT		
Question Number	Question Displayed	Answer Description
K8.2	What is the statutory citation for your abatement law?	This provides the state's statutory citations on abatement laws.
K8.3	What documents are required for each type of referral other than UIFSA referrals? For example, pay records and certifications for TANF, etc.	Indicate the referral type and documents used in each referral process.
K8.4	Please provide information to obtain copies of paternity acknowledgements/affidavits and birth records, including where to make requests and the cost of processing the requests.	This indicates what information is needed to obtain paternity acknowledgements/affidavits and birth records. This also indicates where to make the request and the cost of processing the request.
K9	What information is required to register an out-of-state order for enforcement/modification?	This indicates what information is needed to register an out-of-state order for enforcement and/or modification.
[K10	When a child reaches the age of emancipation and arrears are owed on the order, and there is no established payment on arrears, does your state statute allow collection to continue at the same rate as current support?	This answers questions about whether your state statute allows collection to continue at the same rate as current support when a child reaches the age of emancipation and arrears are owed on the order and there is no established payment on arrears.]
[K10.1	When a child reaches the age of emancipation and arrears are owed on the order, and there is an established payment on arrears, does your state statute allow collection to continue at the same rate as current support, current support plus arrears or the arrears payment amount only?	This answers questions about whether your state statute allows collection to continue at the same rate as current support, current support plus arrears or the arrears payment amount only when a child reaches the age of emancipation, arrears are owed on the order and there is an established payment on arrears.]

Note: [Opening and closing brackets] surrounding text signify changed material.

CHART 1-12: SECTION L: LUMP SUM PAYMENTS		
Question Number	Question Displayed	Answer Description
L1	Does your state define a lump sum payment?	This indicates if your state has defined a lump sum payment.
L1.1	If yes, please provide your state's definition. (Be specific, i.e., severance pay, incentives, relocation lump sum payments, etc.).	If the answer to question L1 is Yes, this describes your states definition of a lump sum payment.
L1.2	Provide the statutory citation.	This provides the state's statutory citation on defined lump sum payments.
L2	Does your state law require employers to report lump sum payments?	This indicates if your state law requires employers to report lump sum payments.
L2.1	If yes, please provide the statutory citation or rule requiring employers to report this information.	If the answer to question L2 is Yes, this provides the state's statutory citation or rule requiring the employer to report this information.
L3	Are employers required to report lump sums for all income-withholding orders (including cases with no arrears)?	This indicates if employers are required to report lump sums for all income-withholding orders.
L3.1	If yes, what is the threshold amount at which a lump sum payment must be reported?	If the answer to question L3 is Yes, this indicates the threshold amount at which a lump sum payment must be reported.
L4	How are employers instructed to report a pending lump sum?	This explains how employers are instructed to report a pending lump sum.

CHART 1-12: SECTION L: LUMP SUM PAYMENTS		
Question Number	Question Displayed	Answer Description
L5	Provide the timeframe within which the child support enforcement agency must respond to the employer with instructions for attaching the lump sum.	This describes the timeframe within which the child support enforcement agency must respond to the employer with instructions for attaching the lump sum.
L6	How long must the employer hold the lump sum before releasing the payment to the custodial party?	This indicates how long the employer can hold the lump sum before releasing the payment to the custodial party.
L7	Does your state use the income-withholding order to attach the lump sum payment?	This indicates if your state uses the income-withholding order to attach the lump sum payment.
L7.1	If yes, is it noted on the original order or is it sent specifically to cover the lump sum?	If the answer to question L7 is Yes, this indicates if it is noted on the original order or is sent specifically to cover the lump sum.
L8	Does your state use the lien/levy process to attach lump sum payments?	This indicates if your state uses the lien/levy process to attach lump sum payments.
L8.1	If yes, what is the name of the document your state uses to attach lump sum payments?	If the answer to question L8 is Yes, This indicates the name of the document your state uses to attach lump sum payments.
L9	What other documents does your state use to attach lump sum payments?	This indicates other documents your state uses to attach lump sum payments.
L10	[If the lump sum is earnings as defined by the Consumer Credit Protection Act (CCPA), does your state limit the withholding to a greater degree than the CCPA limit?	This indicates if your state requires CCPA limits to be applied to lump sum payments.]
L10.1	[If yes, what are those limits?	If the answer to question L10 is yes, this describes your state's limits on withholdings that are greater than CCPA limits.]

CHART 1-12: SECTION L: LUMP SUM PAYMENTS		
Question Number	Question Displayed	Answer Description
L10.2	[If the lump sum is not considered to be earnings as defined by the CCPA, does your state limit the withholding/attachment?	If the answer to question L10 is no, this describes what percentage the employer is required to withhold.]
L10.3	[If yes, what are those limits?	If the answer to question L10.2 is yes, indicate whether the employer would only withhold for that period's obligation.]
L10.4	[If no, what percentage is the employer required to withhold?	If the answer to question L10.2 is no, indicate whether the employer would only withhold for that period's obligation.]
L11	If an employer pays the lump sum in addition to regular wages in a single payment, would the CCPA limits apply?	This indicates if CCPA limits apply when an employer pays the lump sum in addition to regular wages in a single payment.
L11.1	If yes, would the employer only withhold for that period's obligation?	If the answer to question L11 is Yes, indicate if the employer would only withhold for that period's obligation.

Note: [Opening and closing brackets] surrounding text signify changed material.

CHART 1-13: SECTION M: INSURANCE MATCH		
	Question Displayed	Answer Description
M1	The CCPA limits may apply to any insurance payments issued as an income loss replacement. Additional information on the legislative authority is provided.	[Additional information and links to the U.S. Department of Labor will be maintained by OCSE].
M1.1	Additional information on the CCPA.	[Additional information and links to the U.S. Department of Labor will be maintained by OCSE].
M2	Does your state have legislation that requires/mandates insurance companies doing business in your state to provide, exchange or look up information with your state IV-D agency to determine if a claimant owes past-due child support?	This indicates if your state has legislation that requires/mandates insurance companies doing business in your state to provide, exchange or look up information with your state IV-D agency to determine if a claimant owes past-due child support.
M2.1	If yes, provide the statutory citation.	If the answer to question M2 is Yes, provide your state's legislative authority.
M2.1.2	Provide a list of information that the insurer is required to provide, exchange or look up with your state's IV-D agency.	This describes a list of information that the insurer is required to provide, exchange or look up with your state's IV-D agency.
M2.2	Provide the required timeframe that an insurer must provide exchange or look up information prior to making payments to the claimant.	This indicates the required timeframe that an insurer must provide exchange or look up information prior to making payments to the claimant.

CHART 1-13: SECTION M: INSURANCE MATCH		
	Question Displayed	Answer Description
M2.3	List the criteria that must be met for an obligor to be eligible for your state's insurance match, exchange, look up or intercept program. Is the law limited to specific claimants (e.g., policyholder, beneficiary, and joint policyholder), types of claims (e.g., life, property & casualty or workers' compensation) or specific policies (e.g., annuities, short term/long term disabilities)?	This provides a list of the criteria that must be met for an obligor to be eligible for your state's insurance match, exchange, look up or intercept program.
M2.4	Is there a monetary threshold that must be met for the obligor to be eligible for your state's insurance match program? Please provide the dollar amount and/or percentage of the threshold.	This describes the dollar amount and/or percentage of the monetary threshold that must be met for the obligor to be eligible for your state's insurance match program.
M2.5	Provide a description of the steps the law requires an insurer to take to determine whether a claimant owes past-due child support (e.g., insurers are required to log into a secure web application and enter identifying information about the claimant).	This describes the steps the law requires an insurer to take to determine whether a claimant owes past-due child support (e.g., insurers are required to log into a secure web application and enter identifying information about the claimant).
M2.6	Please provide the wording of any other provision in your state law that specifies an alternative method or measure that an insurer may take to comply with the terms of the state law requiring the insurer to either provide, exchange or look up information with your state IV-D agency to determine if the claimant owes past-due child support (e.g., if the insurer participates in the OCSE Insurance Match Program, the requirement is satisfied).	This describes the wording of any other provision in your state law that specifies an alternative method or measure that an insurer may take to comply with the terms of the state law requiring the insurer to either provide, exchange or look up information with your state IV-D agency to determine if the claimant owes past-due child support (e.g., if the insurer participates in the OCSE Insurance Match Program, the requirement is satisfied).

CHART 1-13: SECTION M: INSURANCE MATCH		
	Question Displayed	Answer Description
M2.7	Does your state law establish a penalty for an insurer that fails to comply with a requirement to provide exchange or look up information with the state IV-D agency to determine whether a claimant owes past-due child support? If so, provide a summary of that law.	This indicates if your state law establishes a penalty for an insurer who fails to comply with a requirement to provide exchange or look up information with the state IV-D agency to determine whether a claimant owes past-due child support.
M2.8	Does your state law protect an insurer from liability for acting in accordance with the insurance match law?	This indicates if your state law protects an insurer from liability for acting in accordance with the insurance match law.
M2.9	If there is no law in place, has your state proposed or introduced legislation to require/mandate insurance companies doing business in your state to provide, exchange or look up information with your state IV-D agency to determine if a claimant owes past-due child support?	This indicates if your state has proposed or introduced legislation to require/mandate insurance companies doing business in your state to provide, exchange or look up information with your state IV-D agency to determine if a claimant owes past-due child support, if there is no law in place.
M3	If there is no law in place, are the insurers required to respond to subpoenas/requests for information and liens/levies or IWOs?	This indicates if there is no law in place, are the insurers required to respond to subpoenas/requests for information and liens/levies or IWOs.
M3.1	Please provide the statutory citation.	This indicates you state's legislative authority.
M4	List the form(s) your state uses to intercept insurance payments, settlements or awards. (e.g., IWO, Notice of Lien/Levy).	This indicates the list of form(s) your state uses to intercept insurance payments, settlements or awards. (e.g., IWO, Notice of Lien/Levy).

CHART 1-13: SECTION M: INSURANCE MATCH		
	Question Displayed	Answer Description
M5	Who is required to notify the NCP of the insurance intercept activity; the child support enforcement agency and/or the insurance agency?	This indicates who is required to notify the NCP of the insurance intercept activity; the child support enforcement agency and/or the insurance agency.
M5.1	Please provide your statutory citation for notifying an NCP of insurance intercept.	This indicates your state statutory of authority for notifying an NCP of insurance intercept.
M5.2	Once notified, is there an appeal period allocated and if so, indicate the number of days the NCP has to appeal. Please provide the statutory citation.	This describes if there is an appeal period allocated once notified. If so, indicate the number of days the NCP has to appeal. Please provide the statutory citation
M6	Are there attorney fees associated with the insurance intercept activity?	This indicates if there attorney fees associated with the insurance intercept activity.
M7	How does another state initiate and intercept collections from your state workers' compensation agency?	This describes how another state initiates and intercepts collections from its workers' compensation agency.
M7.1	What is the process, the points of contact and what forms must be completed?	This indicates the process, the points of contact and what forms must be completed.

2. [SUMMARY OF CHANGES FOR STATE PROFILE GUIDANCE]

[Chart 2-1 lists the summary of changes that have been modified or added to this document. Within the document, [opening and closing brackets] surrounding the transaction title signify changed material.

CHART 2-1: SUMMARY OF CHANGES	
Location/Profile Section	**Question**
Chart 1-9: Section I: Order Establishment	• I12 (added) • I13 (added)
Chart 1-10: Section J: Support Enforcement	• J20–J26 (added)
Chart 1-11: Section K: Modification and Review/Adjustment	• K10–K10.1 (added)
Chart 1-12: Section L: Lump Sum Payments	• L10–L10.4 (added)
Chart 1-13: Section M: Insurance Match	• M1-M1.1 (revision)]