

Federal Parent Locator Service

Release 10-01

Manifest and Specifications Multistate Conference Calls

Questions and Answers

The Release 10-01 Manifest was posted to the OCSE website on January 7, 2010. Multistate conference calls were held in January 2010 to discuss the Manifest.

The Release 10-01 Specifications were posted to the OCSE website on February 8, 2010. Multistate conference calls were held during February 2010 to discuss the Specifications.

This Release is considered a Minor Release because implementation of these changes can be deferred until states are ready for them. Implementation of most of FPLS Release 10-01 is scheduled for May 2010. However, some changes will be implemented at other times, as described in the Release Manifest.

Participating States

Alaska	Arizona	Arkansas	California
Colorado	Florida	Georgia	Hawaii
Idaho	Iowa	Illinois	Indiana
Kansas	Kentucky	Louisiana	Maine
Maryland	Massachusetts	Michigan	Minnesota
Mississippi	Missouri	Montana	Nebraska
Nevada	New Hampshire	New Jersey	New Mexico
North Carolina	North Dakota	Ohio	Oklahoma
Oregon	Pennsylvania	Puerto Rico	Rhode Island
South Dakota	Tennessee	Texas	Utah
Virginia	Washington	West Virginia	Wisconsin

Following are the questions, and their answers from the Release 10-01 conference calls as well as information that relates to Release 10-01 from subsequent calls that states may find useful.

ICR-FCR Supplemental Match

1. Question: For the new ICR-to-FCR match process, what will be the match criteria?

Answer: The same matching process will be used as in the regular ICR match. The search will be done first by the other state case ID, if one is submitted, and then by the child's SSN, then by adult SSN and child name.

2. Question: Is there a reason why this match was not done the first time?

Answer: The response files that the states receive from the regular ICR match and from the ICR-FCR Supplemental Match must be worked a bit differently. If you receive a Reason Code 02 from the ICR-FCR Supplemental Match, you can update your system with that information. However, it does not mean that the other state will submit this case to the next ICR for case matching, if that state does not record its case as being 'interstate' with your state. In addition, the FCR does not contain interstate information, so there is no ability to match open/closed interstate actions from the ICR extract file against the FCR. When you receive a Reason Code 04 from the ICR-FCR Supplemental Match, the message indicates that the other state's case is closed to IV-D, not that the other state's interstate action with your state is closed. You will want to work the data coming out of the two response files differently.

3. Question: Will the new ICR-FCR Supplemental Match Reason Codes be included in the new print program?

Answer: Yes. Your state must prepare to receive the report on Cyberfusion, and you will need to ask for the print program at least two weeks in advance. An option form for requesting the Print Program was provided in the Release Specifications, and was discussed on the Release Specifications calls. The option form allows the states to select which reports they want. The report for the ICR-FCR Supplemental match will be included on the list.

4. Question: Will the supplemental match use the same file layout for the response file?

Answer: Yes

5. Question: Does the supplemental match process the cases that received an '01' in the original match?

Answer: Yes, the supplemental match will attempt to match the '01' cases against the FCR and will return the new reason codes '09' and '10'.

Insurance Match

1. Question: In regards to the Insurance Match codes, are these already included in the print program?

Answer: The print program output that will be available through the FCR includes the new match codes. States that have already programmed for their own print function will need to ask for the new version of the information that is sent to them by OCSE, or will need to add these new codes to their existing tables.

Child Support Enforcement Network (CSENet)

(I) Non-Comprehensive Tribal Codes (OCSE Ref #360)

1. **Question:** What fields are being modified to allow the non-comprehensive tribal codes and the international codes that are not on the IRG?

Answer: Only the Order-FIPS-County field is being modified to allow the non-comprehensive tribal codes and the international codes that are not on the IRG.

2. **Question:** Should '80' be used for Canadian provinces?

Answer: No. Canadian provinces have been identified in the IRG. For additional information please refer to the IRG web link at <https://extranet.acf.hhs.gov/irgauth/login>.

Classification code - country '8' in position 1, province '0-9, A-Z' in position 2, country code '124' in position 3-5

For example, '8' = country, '2' = province, 124 = Canadian country code

82124 = British Columbia

3. **Question:** How will international FIPS codes be used in CSENet?

Answer: States would be able to use the Order-FIPS-County field within the Order data block for international FIPS codes.

(II) International Addresses (OCSE Ref #367)

4. **Question:** Can all states accept alphanumeric values in the Zip code fields?

Answer: Some states responded that this would require a coding change for them and that this modification could not be accomplished as part of a minor release.

5. **Question:** What are the postal code ranges for Mexican states?

Answer: A postal code table with the postal code ranges for Mexican states has been provided.

6. **Question:** In order to differentiate between the three Mexican states and the three US States (CO, MI, MO), would it be helpful for the states to add the country name to address line 2?

Answer: No. Several states reported that this would not be helpful.

7. **Question:** Can CSENet add a country code field to the address fields?

Answer: Unfortunately, the CSENet record layout is a fixed length with no room for filler. A country code field cannot be entered unless it is added to the Information data block. Analysis indicated this is not feasible, as states would also need to reprogram to read the Information data block.

8. **Question:** How are states' systems programmed to handle international addresses?

Answer: There were a variety of state responses during this discussion. Some states indicated that they could not identify an international address without a country code. Other states indicated that transactions containing international addresses were handled as exceptions. At least one state indicated that if no Zip code is present for US or international addresses the transaction is disregarded.

Note: Based on the level of interest, the volume and the variety of concerns, a separate CSENet teleconference was scheduled and conducted on March 4, 2010. The summary of that discussion and its recommendations, and OCSE's decision to modify the OCSE #367 Release item is described in CSENet e-Flash #10-03 issued on March 23, 2010.

State Services Portal (SSP)

1. **Question:** Are the user role codes and definitions available? If so, where can they be obtained?

Answer: The SSP user role codes and definitions for all applications are contained in the *FPLS State Services Portal State Interface Specifications* document, which was shared with state contacts via a November 10, 2009 email, and is located on the QUICK National Workplace. To gain access to the QUICK Workplace, please contact your QUICK/CSENet technical representative, or the service desk at (800) 258-2736 or CSENet.2000@lmco.com. Your QUICK/CSENet technical representatives can be found at http://www.acf.hhs.gov/programs/cse/newhire/csenet/contacts/csenet_contacts.htm.

In addition, the *FPLS State Services Portal Release 10-01 Release Specifications* contains SSP user role codes and definitions. States were notified via an e-Flash that it was posted to the FPLS Release Management Library at <http://www.acf.hhs.gov/programs/cse/newhire/library/relmgnt/relmgnt.htm>

2. **Question:** Does a state need to be on QUICK in order to use the SSP?

Answer: No, but states must set up a proxy server. Please contact your QUICK/CSENet technical representative or the service desk for assistance with SSP.

3. **Question:** What is the cost of setting up a proxy server?

Answer: During a cost analysis, states reported varying costs to set up a proxy server, which may be due to whether in-house or contract staff was used. OCSE determined the estimated cost for non-QUICK HTML states to implement SSP ranges from \$1,500 to \$20,010, plus the cost for equipment, if necessary, as well as the associated installation and configuration costs.

4. Question: When will SSP be implemented?

Answer: OCSE's implementation date for Release 10-01 is May 7, 2010, which includes making the QUICK application available on SSP. Adding other applications, such as Federal Offset and Passport Denial, is anticipated for December 2010.

5. Question: Has OCSE notified state technical units about the portal requirements?

Answer: OCSE shared portal information and requirements with the state representatives during conference calls and as part of the release process.

6. Question: Do you know who the technical contact for the portal will be for our state?

Answer: State's should contact their QUICK/CSENet technical representative to designate their technical contact for SSP. The QUICK/CSENet technical representatives maintain a listing of Points of Contact and Technical Points of Contact for states.

7. Question: Will there be a mandate that states have to use the portal?

Answer: States will voluntarily implement SSP.

8. Question: How long will the portal run parallel to the MISF/PComm connection for Federal Offset and Passport Denial system users?

Answer: A definitive date has not yet been established, although OCSE does anticipate a future cut-off date.

9. Question: If a state is already in the process of filing out the SSA 120 forms, do they need to continue for access or will the portal be ready for this?

Answer: Applications will be added to the portal incrementally. Because Passport Denial and Federal Offset are expected to be added as part of a future release, anticipated for December 2010, states will need to use the SSA 120 forms until that time.

10. Question: Will states need to use the portal to release NCPs from administrative offset, passport, etc.?

Answer: As each FPLS web application is added to the portal decisions will be made about the functionality and process.

Print Program

1. Question: What are the requirements for receiving the new reports via the print program?

Answer: First, states must ensure that they have a separate Cyberfusion connection just for the ICR reports and one for the FCR reports. Second, each state must send in the option form for which reports they would like to receive. The option form can be found on the last page of the *FCR 10-01 Release Specifications* located at <http://www.acf.hhs.gov/programs/cse/newhire/library/fcr/fcr.htm>.