

State \_\_\_\_\_

SECTION 1 SINGLE STATE AGENCY ORGANIZATION

Citation

§ 454(3) of  
the Social Security  
Act (the Act);  
45 CFR 302.12

1.1 State agency Designation, Authority, Organization and Staffing

The \_\_\_\_\_  
(Name of single and separate IV-D agency)

certifies as follows:

1. That it is the single and separate organizational unit designated to administer the program under this plan.
2. That it is:
  - Located in the single State agency designated under 45 CFR 205.100 to administer Title IV-A of the Act.
  - Located in the \_\_\_\_\_ agency of the State.
  - Established as a new agency of the State.
3. That it fulfills its responsibilities in accordance with 45 CFR 302.12.
4. Attachment **1.1A** contains:
  1. An organizational chart of the IV-D agency and a description of its structure showing its location within the State government and the distribution of responsibilities among the major divisions within the agency.
  2. A description of the kind and numbers of staff assigned to carry out the functions of the IV-D agency; and
  3. A list of any IV-D functions which are performed outside the IV-D agency, with the name of the organization responsible for each function.

TN# \_\_\_\_\_ Approval Date \_\_\_\_\_ Effective Date \_\_\_\_\_