

# OFFICE OF CHILD SUPPORT ENFORCEMENT

## “CHILD SUPPORT ENFORCEMENT SYSTEMS: INTERSTATE.GOV”

### WORKSHOP REGISTRATION FORM

Please print or type the following information so that accurate records can be maintained. Please note that Federal Express will not accept a post office box number as a delivery address. Feel free to duplicate this registration form for additional staff.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State : \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Internet Address: \_\_\_\_\_

The workshop will take place in two cities. Registration is limited to so please indicate your first and second choices below. If you have questions regarding the workshop of you choice, please contact Shelly Wood, conference manager-

<input type="radio"/> San Antonio, TX March 20-22, 2000  Registration form due by March 6, 2000	<input type="radio"/> Washington, DC March 27 – 29, 2000  Registration form due by March 13, 2000
Contact: Shelly Wood (301) 587-4220, ext. 268	

WE WILL BE GLAD TO ASSIST YOU IN YOUR TRAVEL ARRANGEMENTS HOWEVER YOU WILL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH THIS WORKSHOP.

#### TRAVEL RESERVATIONS:

I will drive to the workshop.

I will make other arrangements for travel.

I will call *the J & E Travel Desk*  
(800) 646-5317 to make my  
air/train/bus arrangements.

**HOTEL RESERVATIONS (Please specify arrival/departure dates and times):**

Arrival Date/Time: \_\_\_\_\_ Departure Date/Time: \_\_\_\_\_  
\_\_\_\_\_

- Single room
- Additional nights of lodging required
- No hotel needed

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**FIRST NIGHT/LATE ARRIVAL GUARANTEED BY:** \_\_\_\_\_  
\_\_\_\_\_

**Credit Card Company:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_ **Cardholder's Signature:** \_\_\_\_\_

**SPECIAL REQUIREMENTS (Dietary restrictions, disabilities, etc.):**

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*Please mail or fax to:*

**J & E ASSOCIATES, INC.**  
1100 Wayne Avenue, Suite 820  
Silver Spring, MD 20910  
Attn: Shelly Wood  
(301) 587-4220, ext. 268  
(301) 495-8984 (fax)