

Useful Information for Developing Proposals

Target Audience

We expect that the 19th National Child Support Enforcement Training Conference will attract approximately 400 attendees. About 75% are Federal/State/Tribal child support personnel; the remainders are external practitioners (e.g., academicians, consultants and providers of community programs and services). Many attendees value sessions that are highly interactive.

Selection Process

The Conference Committee will review all proposals received by May 1, 2009. The following criteria will be considered:

- Fresh ideas, new perspectives
- Usefulness of information presented (how well it is targeted to the audience)
- Clear objectives
- Clear and interesting session description
- Subject matter expertise, presentation skill, and participant involvement

If your proposal is accepted, you will be required to:

1. Agree not to market your products/services during the session.
2. Cover your travel and overnight expenses at the Conference.
3. Provide at least 65 copies of your handouts at your presentation.

Notification

You will be notified of the Program Committee's decision before May 29, 2009.

Conference Schedule

Approximately 35-45 concurrent sessions are scheduled. Speakers may present at only one (1) concurrent session as the sole or primary presenter and one (1) additional session as a co-presenter/moderator. Workshops will be 90 minutes and may occur on any day of the Conference.

E-Mail Your Proposal to: Kimberly.MitchellHarley@acf.hhs.gov
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